Dear candidate,

Thank you for your interest in serving AREUEA. As a volunteer-run organization, our ability to carry out our mission is entirely dependent on members like you sharing your time and talents.

AREUEA officers are the public face of the organization. They guide AREUEA's priorities and have discretion over decisions that affect our members' careers, such as selecting the papers presented at conferences and the recipients of awards. They are responsible for investigating and resolving any allegations of violations of the Code of Conduct. (The Code and the policies for handling possible violations are attached.)

Please consider whether there is any aspect of your current life or recent past (defined as the last 5 years) that might cause AREUEA members to reasonably question your ability to fulfill these responsibilities. We provide specific examples below to emphasize that we are concerned only with serious and egregious offenses.

If there is such a circumstance, and you would like to be considered for AREUEA office, please contact the AREUEA Professional Conduct and Inclusion Officer to discuss the situation. This officer, in conjunction with the President and Nominating Chair, will determine whether the circumstance is serious enough to warrant asking you not to run for office. Their decision will be kept confidential and shared only with you.

If not, please return the following questionnaire to the AREUEA Professional Conduct and Inclusion Officer for AREUEA's records.

- Are you currently under investigation, or have you been convicted in the last five years in a criminal, civil, administrative, or employment-related proceeding, of harassment, retaliation, embezzlement, fraud, serious and intentional physical harm to another individual, or another serious offense that might make you an unsuitable candidate for office?
- 2. Are you a member of an organization that holds as a matter of ideology the inferiority of another group of people?
- 3. Do you pledge to adhere to the letter and spirit of the AREUEA Code of Conduct in all matters in which you represent AREUEA and to fulfill your responsibilities fairly, if needed, under the Code's enforcement policies?

Approved by AREUEA Board, January 2, 2020